

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Compensation for Overtime

FROM:

James H. McDonald  
Director of Logistics  
2C-02, [redacted]

EXTENSION

NO.

DATE

18 November 1981

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. ADDA  
7D-24, Hqs.

27 NOV 1981

Hm

I concur in this request for waiver of donated overtime for employees whose directed overtime work is substantial (minimum 46 hours per work week) and related to utility outages/tests/maintenance activities in the Headquarters Engineering Branch/OL from late November 1981 through late June 1982.

5.

6.

7. Director of Personnel  
5E-13, Hqs.

For approval.

8.

9.

10. Director of Logistics  
2C-02, [redacted]DD/A REGISTRY  
FILE: Peris 2-1

11.

12.

13.

14.

15.

DD/A Registry

81-2424

D/Pers

81-1412

18 NOV 1981

DD/A REGISTRY

FILE: Pers-2-1

MEMORANDUM FOR: Director of Personnel

VIA: Deputy Director for Administration

FROM: James H. McDonald  
Director of Logistics

SUBJECT: Compensation for Overtime

25X1 REFERENCE:

1. In the recent past, the Headquarters Engineering Branch (HEB) of our Real Estate and Construction Division (RECD) has found that a substantial number of utility-related projects have, of necessity, involved after-hours' performance to avoid interruption to critical operational functions. Many of these after-hours' requirements have involved directed overtime by personnel in grades above the GS-11 level.

2. With reference to the attached memorandum from the Chief, Electrical Section, HEB/RECD, and the tentative outage/testing schedule (also attached), a high level of utility activity will persist for the next six to seven months. In accordance with the referenced regulation, approval is requested for payment of directed overtime in excess of a standard basic workweek to those employees who will be required to work substantial amounts of overtime on a continuing basis and whose productivity is measurable.

James H. McDonald

Attachments

25X1

DD/A  
81-2424

SUBJECT: Compensation for Overtime

CONCUR:

\*

7s7 William N. Hart

27 NOV 1981

Date

Deputy Director for Administration

APPROVED:

7s7 James N. Glerum

9 DEC 1981

Date

Director of Personnel

Distribution:

Original Please return to OL/RECD (Official)

✓ 2 - DDA

1 - D/Pers

\*I concur in this request for waiver of donated overtime for employees whose directed overtime work is substantial (minimum 46 hours per work week) and related to utility outages/tests/maintenance activities in the Headquarters Engineering Branch/OL from late November 1981 through late June 1982.



2 SEP 1981

MEMORANDUM FOR: Chief, Headquarters Engineering Branch,  
RECD/OL

FROM:

Chief, Electrical Section, HEB/RECD/OL

SUBJECT: Overtime Pay for Electrical Section Personnel  
Participating in Overtime Utilities Outages/  
Tests/Maintenance

1. Electrical section personnel have been involved in approximately 14 scheduled weekend utility "operations" in the past 8 months. The hard requirements already on the books for the next 6 months call for 16 more operations. (See attachment.) Many of these will require more than one section member to be present and/or run continuously for 48 hours. (This does not include emergency calls. The undersigned has been participating, at least by telephone, in about 1 emergency call per week without being the duty officer.) The load for the weekend activities is shared by 2 engineers and the undersigned.

2. Since a high level of utility activity on weekends is going to be a regular activity for the foreseeable future, it is requested that overtime be directed for GS-12 engineers.



25X1

Attachment

### Tentative Outage/Testing Schedule

1. Emerson load bank 60 Hz UPS test: date not yet established.
2. BC-27 circuit breaker replace: September
3. Teledyne 400 Hz UPS field mod: October
4. Emerson 400 Hz UPS field mod: date not yet established.
5. Outbuilding generator tests: 1 per month (total of 6).
6. Short circuit project outages; Project to be completed by 1 March 1982.
  - a. K Vault: 48 hours.
  - b. D Vault: 48 hours.
  - c. A, B, C, D, K Vaults control testing: probably 2 days assuming all actual work can be done hot.
7. C Vault remote control testing: October
8. Emergency generators testing: October (will require more than one person).

Total of 16.